

Dripping Springs Water Supply Corporation

Senior Accountant

We are looking for a knowledgeable and detail-oriented accountant. This full-time position includes benefits.

Requirements:

- Accounting Degree
- Accounting experience
- Knowledge of governmental accounting
- Ability to analyze and interpret financial data
- Identify and correctly resolve accounting problems
- Ability to develop data and recommend improved procedures
- Ability to work independently and as part of team
- Strong ethical standards and high level of integrity

Responsibilities:

- Proficient in QuickBooks or comparable accounting software
- Prepare and Present Financial Reports
- Assist with annual financial audit
- Exceptional computer skills
- Proficient in Microsoft Office
- Excellent phone, email, and customer service etiquette
- Process payroll and related payments/reports
- File and maintain tax quarterly reporting
- Reconciliations
- Other duties as assigned by General Manager

Salary:

\$65k-\$75k Depending on Experience

Resume Required:

Submit resume and 3 references to: rickb@drippingspringswater.com or by mail to:

Dripping Springs Water Supply Corporation
Attn: Rick Broun
101 Hays Street, Suite 416, Dripping Springs, TX. 78620